



Policy Coordinator

The Victorian Aboriginal Education Association Incorporated (VAEAI) is a state-wide community based organisation representing Local Aboriginal Education Consultative Groups (LAECGs), across eight regions in Victoria. We aim to increase access, participation and positive outcomes for Koorie people in education, training and employment.

The Policy Coordinator is responsible for analysing current and potential government policy impacting Aboriginal education and training in Victoria and providing high level advice to Senior Managers within VAEAI. Leading a small, dynamic team the Policy Coordinator will have responsibilities for advising VAEAI's Executive Team, the VAEAI Representative Council, LAECGs and staff on trends in policies and programs and their implications for the Koorie Community. On behalf of VAEAI s/he will develop responses and advice to Government agencies on Koorie education and training matters. The role requires working in close consultation with a range of internal and external stakeholders to progress initiatives, responses and funding submissions. The role also includes the provision of high level Secretariat support to a range of committees, roundtables and forums involved in the implementation of the Marrung Aboriginal Education Plan 2016-2026.

An effective advocate and communicator with excellent report writing skills, you will demonstrate a sound knowledge of Koorie culture and communities together with a good understanding of the education and training policy and strategic environment. You will be able to work confidently with a range of stakeholders including LAECGs and the wider Koorie community, key Koorie organisations and relevant government departments.

If you are interested in this position and are passionate about making a difference in Koorie education, training and employment please call Lowana Moore on (03) 9481 0800 or email hr@vaeai.org.au to submit your application.

Applications close on Friday 19/01/18. Please ensure your application addresses the selection criteria and includes an up to date resume.