



PROMOTE KOORIE EDUCATION, TRAINING AND EMPLOYMENT

Fixed Term Contract to September 2019

The Victorian Aboriginal Education Association Incorporated (VAEAI) is a state-wide community based organisation representing Local Aboriginal Education Consultative Groups (LAECGs), across eight regions in Victoria. We aim to increase access, participation and positive outcomes for Koorie people in education, training and employment.

Early Years Unit Project/ Policy Officer

The Project/Policy Officer manages and coordinates the development, implementation and evaluation of projects within the Early Years Unit and ensures project outcomes and related organisational objectives are met. The Project/Policy Officer will also provide evidenced based policy advice in relation to how Early Years programs and services can deliver improved outcomes for Koorie children in Victoria.

The primary focus of the position is to manage the implementation of the Koorie Inclusion Project which aims to increase the successful participation of Koorie children in all Early Childhood and Child Care Services (ECCC) in Victoria. The project includes the development of mentoring and learning opportunities for ECCC staff to better support the inclusion of Koorie children in mainstream services as well as the development of resources and information that are appropriate to all ECCC services across the State.

You will manage all aspects of the project including monitoring and reporting on project progress, working with key stakeholders to ensure the project is delivering on agreed outcomes, providing support and coaching to the Koorie Inclusion Support Officer and advising VAEAI and project partners on learnings and potential policy implications.

An effective advocate, communicator and project manager, you will demonstrate a sound knowledge of Koorie culture and communities together with a good understanding of the Early Years policy and strategic environment. You will be able to work confidently with a range of stakeholders including LAECGs and the wider Koorie community, ECCC service providers and relevant government departments.

If you are interested in this position and are passionate about Koorie children having the best opportunities and experiences in early childhood and child care services and would like further information about the position please call Kim Powell, Early Years Coordinator on (03) 9481 0800 or email hr@vaeai.org.au to obtain a position description and/or submit your application.

Applications close on Wednesday 24/5/17. Please ensure your application addresses the selection criteria and include an up to date resume.